

INTERNAL MEMO Hyperbolic Mortgage

To: All Hyperbolic Mortgage Employees
From: Office of the CEO
Date: January 15, 2025
Subject: Q1 Organizational Priorities & Alignment

Overview:

This internal memo outlines our core organizational priorities for Q1 and the operational changes that will support our company-wide objectives. This communication is intended for all team members to ensure clarity, alignment, and consistency as we move into the next phase of our growth roadmap.

Key Announcements:

- Launching a company-wide efficiency initiative focused on reducing loan cycle times.
- All departments will engage in a cross-functional workflow review led by Operations.
- New training modules for LOS automation tools will be released next month.
- Leadership will host biweekly alignment meetings to address blockers and share updates.

Team Expectations:

We ask every employee to stay engaged and proactive. Clear communication, timely updates, and cross-department collaboration will be essential to executing on our Q1 goals.

Why This Matters:

Alignment ensures we maintain our competitive edge, strengthen borrower trust, and deliver consistent, high-quality service across all touchpoints. Your contributions directly support our operational stability and long-term strategic success.

Next Steps:

Additional internal memos will follow with department-specific guidance. If you have questions, please direct them to your manager or the Internal Communications team.

Internal Use Only — Do Not Distribute Externally